

CHEUNG CHUK SHAN COLLEGE
ALUMNI FOUNDATION FUND MANAGEMENT COMMITTEE
(the “Committee”)

**MINUTES OF THE THIRD MANAGEMENT MEETING OF THE
COMMITTEE FOR THE SCHOOL YEAR 2021-2022 HELD AT ZOOM AT
10:00 A.M. ON 19 MARCH 2022**

Present: Please refer to the attendance list set out in the Schedule to these minutes.

1. WELCOMING SPEECH OF THE CHAIRPERSON

Mr. TSOI Sze Yeung Simon, the Chairperson (the “**Chairperson**”) of Cheung Chuk Shan College (the “**School**”) Alumni Foundation Fund (the “**Fund**”), welcomed all attendees of the 3rd management meeting (this “**Meeting**”) of the Committee.

2. ROLL CALL OF ATTENDANCE

Roll call was taken at 10:00 a.m.

3. TABLED DOCUMENTS

There were tabled before this Meeting the following documents, which have been reproduced as appendices to these minutes:

- (1) Agenda of this Meeting (a copy of which is enclosed and reproduced as Appendix 1); and
- (2) Minutes of the 3rd Management Meeting 2021-2022 (the “**3rd Meeting**”) of the Fund (a copy of which is enclosed and reproduced as Appendix 2).

4. TO RECEIVE AND ADOPT THE AGENDA OF THE MEETING

Ms. NG Yuen Han Anita (“**Ms. Anita NG**”) proposed to adopt and approve the agenda of this Meeting (Appendix 1), seconded by Mr. LAU Kam Chuen (“**Mr. K.C. LAU**”). There being no objection, the said agenda of this Meeting was adopted and approved.

5. MINUTES OF THE 2nd MANAGEMENT MEETING OF 29 JANUARY 2022

Mr. K.C. LAU proposed to approve, confirm and rectify the minutes of the 2nd Meeting (Appendix 2). Seconded by Ms. Anita NG and there being no objection, the said minutes of the 2nd Meeting was approved, confirmed and rectified.

6. MATTERS ARISING FROM THE LAST MEETING

The Chairperson proposed that the discussion of points 5 and 6 in the Agenda can be combined and it is duly noted and confirmed by the Committee.

Regarding the issue discussed at the previous meeting with Miss Lam Ah Chit,

Supervisor of the Students' Association, the Chairman reported to the Committee that:

- (1) the production of short video clips for the promotion of the Fund was stopped due to the outbreak of the 5th wave of the pandemic. It is hoped that the project can be resumed after the resumption of normal classes in May;
- (2) a walkathon becomes not suitable under the current disease prevention measures;
- (3) the "Challenge & Sponsorship" campaign seems to be relatively feasible. Participants can record the completion of a challenge item by photo or video. Then they can post the record on a social media and look for sponsorship. The timing and the corresponding promotion measures of the event needed to be further discussed.

Mr. AU Chun Keung ("Mr. C.K. AU") updated the progress of the in-situ redevelopment application to the Committee. He also further shared the experience of fund raising for in-situ redevelopment of other schools. The Chairperson agreed that the redevelopment would be a sound reason for fund raising to other stakeholders. Mr. C.K. AU mentioned that other than the redevelopment project, the school would also need extra funding for some improvement projects that facilitate student learning at school.

As for the details of the "Challenge & Sponsorship" campaign, the Chairperson suggested that:

- (1) the Committee can take the initiative to invite some reputable alumni for shooting promotional video clips;
- (2) The campaign should better start after the pandemic becomes stable and normal classes resume.

Other details of the campaign were discussed; Ms. NG Pong Wai Brenda ("Ms Brenda NG") suggested that a committee should be set up instead to examine the participants' proposed activities so as to allow more diversity. Further arrangement and promotion details for overseas participants were also discussed.

The Chairperson proposed to tentatively target to launch the campaign in Dec 2022 (together with the Alumni Fun Day). A sub-committee comprising Ms. Anita NG and Ms. Brenda NG would be set up to further study the feasibility.

7. ANY OTHER BUSINESS

There is no any other business

8. DATE, TIME AND VENUE OF THE NEXT MEETING OF THE FUND

The Chairperson proposed to convene the next meeting of the Fund on 30th April 2022 in the format of Zoom. His said proposal was duly noted and confirmed by the Committee.

9. **ADJOURNMENT OF THIS MEETING**

There being no other business, the Chairperson declared this Meeting closed and expressed his appreciation to the attendees present at this Meeting.

(Signature page to follow)

Respectfully Submitted by

A handwritten signature in black ink, appearing to be 'Chan Tsz Hang', written over a horizontal line.

Mr. Chan Tsz Hang
Secretary

**Approved by
for and on behalf of
Cheung Chuk Shan College
Alumni Foundation Fund Management Committee**

Mr. TSOI Sze Yeung Simon
Chairperson

A handwritten signature in blue ink, appearing to be 'Simon Tsoi', written in a cursive style.

Schedule

Members Present

Mr. TSOI Sze Yeung Simon (Chairperson)
Ms. NG Yuen Han Anita (Vice Chairperson)
Ms. CHAN Suet Mui (Committee Member)
Mr. KWOK Chun Chai Johnny (Committee Member)
Mr. LI Yi Lut Lawrence (Committee Member)
Mr. LAU Kam Chuen (Committee Member)
Ms. YEUNG Pan Ki Peggy (Committee Member)
Mr. AU Chun Keung (School Principal)
Ms. NG Pong Wai Brenda (Alumni Manager)
Ms. TUNG Ling Chi Linda (OSA Chairperson)
Mr. CHAN Tsz Hang Roy (Secretary)

In Attendance

Mr. YUEN Tze Lam (IMC Manager)

Members/Permanent Honorary Advisors Absent with Apology

Mr. CHAN Hau Wing Wilson (Committee Member)
Mr. CHEUNG Kui Tong Raymond (Advisor)
Mr. HUI Tin Fook David (Advisor)
Mr. KOO Fong Ngai Benny (Committee Member)