

CHEUNG CHUK SHAN COLLEGE
ALUMNI FOUNDATION FUND MANAGEMENT COMMITTEE
(the “Committee”)

**MINUTES OF THE SECOND MANAGEMENT MEETING OF THE
COMMITTEE FOR THE SCHOOL YEAR 2021-2022 HELD VIA ZOOM AT
10:30 A.M. ON 29 JANUARY 2022**

Present: Please refer to the attendance list set out in the Schedule to these minutes.

1. WELCOMING SPEECH OF THE CHAIRPERSON

Mr. TSOI Sze Yeung Simon, the Chairperson (the “**Chairperson**”) of Cheung Chuk Shan College (the “**School**”) Alumni Foundation Fund (the “**Fund**”), welcomed and expressed his gratitude to Mr. HUI Tin Fook David (“**Mr. David HUI**”) and all attendees of the 2nd management meeting (this “**Meeting**”) of the Committee.

2. ROLL CALL OF ATTENDANCE

Roll call was taken at 10:30 a.m.

3. TABLED DOCUMENTS

There were tabled before this Meeting the following documents, which have been reproduced as appendices to these minutes:-

- (1) Agenda of this Meeting (a copy of which is enclosed and reproduced as Appendix 1); and
- (2) Minutes of the 1st Management Meeting 2021-2022 (the “**1st Meeting**”) of the Fund (a copy of which is enclosed and reproduced as Appendix 2).

4. TO RECEIVE AND ADOPT THE AGENDA OF THE MEETING

Mr. KOO Fong Ngai Benny (“**Mr. Benny KOO**”) proposed to adopt and approve the agenda of this Meeting (Appendix 1). Seconded by Ms. NG Yuen Han Anita (“**Ms. Anita NG**”) and there being no objection, the said agenda of this Meeting was adopted and approved.

5. MINUTES OF THE 1st MANAGEMENT MEETING OF 13 NOVEMBER 2021

Ms. Anita NG proposed to approve, confirm and rectify the minutes of the 1st Meeting (Appendix 2). Seconded by Mr. Benny KOO and there being no objection, the said minutes of the 1st Meeting was approved, confirmed and rectified.

6. MATTERS ARISING FROM THE LAST MEETING

The Chairperson proposed that the discussion of points 6 and 7 in the Agenda can be combined and it is duly noted and confirmed by the Committee

Regarding to the issue discussed at the previous meeting, the Chairmen reported to the Committee that:

- (1) **Mr. David HUI** accepted the invitation to be an advisor to the Fund;
- (2) The position of treasurer remains to be vacant and he will continue to look for the candidate in the coming one to two months;
- (3) He and Ms. Anita NG had a meeting with the student representatives of the Students' Association and the ~~corresponding~~ 3 teachers responsible. They learnt that the School will organize a Fun Day in December 2022, and the Fund will take an assisting role together with the OSA in organizing different activities. In addition, the School was invited by the EDB to take part in the selection exercise for in-situ redevelopment. The Fund could take a significant role since the budget for the redevelopment ~~is~~ would be huge and more sources of funding ~~should~~ could be ~~discussed~~ tapped for the improvement of school facilities even if the application for redevelopment failed.

Mr. C.K. AU, the Principal, explained the details of the redevelopment application. He also further shared the other options if the redevelopment application is ~~being~~ rejected. The Chairperson suggested that it would be a good opportunity to promote the Fund to the other stakeholders such as student and parents.

As for the promotion of the Fund, the Chairperson reported that:

- (1) The School will help to produce some short video clips for the promotion of the Fund;
- (2) He is trying to explore the usage of Instagram as a promotional channel, and welcomes the Committee to provide ~~assistant~~ assistance and suggestions in managing the social media.

Other ways for the promotion of the Fund were discussed. Ms Anita Ng held that the Fun Day could be made an annual event with the Fund holding activities while the organization of gatherings and concerts could be considered. Ms. TUNG Ling Chi Linda suggested that Walkathon will be a good way based on the organizing experience and feedback from the participants. Ms. NG Pong Wai Brenda shared her experience ~~on~~ in a fund-raising campaign - "Challenge & Sponsorship" - launched by St. Stephen's College. Further details about the ~~fund-raising~~ scheme will be sent to the Chairperson for reference.

The Chairperson suggested that, at this stage the Fund can start to explore the feasibility of organizing these two activities. Further discussion would be needed to come up with a more concrete idea. The members of the Committee are also welcomed to share others idea and discuss it in the next meeting.

7. ANY OTHER BUSINESS

There is no any other business

8. DATE, TIME AND VENUE OF THE NEXT MEETING OF THE FUND

The Chairperson proposed to convene the next meeting of the Fund on 5 March 2022 in the format of Zoom. His said proposal was duly noted and confirmed by the Committee.

9. ADJOURNMENT OF THIS MEETING

There being no other business, the Chairperson declared this Meeting closed and expressed his appreciation to the attendees present at this Meeting.

(Signature page to follow)

Respectfully Submitted by

A handwritten signature in black ink, appearing to be 'Chan Tsz Hang', written in a cursive style.

Mr. Chan Tsz Hang
Secretary

**Approved by
for and on behalf of
Cheung Chuk Shan College
Alumni Foundation Fund Management Committee**

Mr. TSOI Sze Yeung Simon
Chairperson

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Schedule

Members Present

Mr. TSOI Sze Yeung Simon (Chairperson)
Ms. NG Yuen Han Anita (Vice Chairperson)
Mr. CHAN Hau Wing Wilson (Committee Member)
Ms. CHAN Suet Mui (Committee Member)
Mr. KOO Fong Ngai Benny (Committee Member)
Mr. KWOK Chun Chai Johnny (Committee Member)
Mr. LI Yi Lut Lawrence (Committee Member)
Mr. LAU Kam Chuen (Committee Member)
Ms. YEUNG Pan Ki Peggy (Committee Member)
Mr. AU Chun Keung (School Principal)
Ms. NG Pong Wai Brenda (Alumni Manager)
Ms. TUNG Ling Chi Linda (OSA Chairperson)
Mr. CHAN Tsz Hang Roy (Secretary)

In Attendance

Mr. YUEN Tze Lam (IMC Manager)
Mr. HUI Tin Fook David (Advisor)

Members/Permanent Honorary Advisors Absent with Apology

Mr. CHEUNG Kui Tong Raymond (Advisor)