

**CHEUNG CHUK SHAN COLLEGE
ALUMNI FOUNDATION FUND MANAGEMENT COMMITTEE
(the “Committee”)**

**MINUTES OF THE ANNUAL MEETING, 2021-2022 OF THE COMMITTEE
HELD AT ZOOM AT 2:30 P.M. ON 25 SEPTEMBER 2021**

Present: Please refer to the attendance list set out in the Schedule to these minutes.

1. WELCOMING SPEECH OF THE CHAIRPERSON

Mr. TSOI Sze Yeung Simon (“**Mr. Simon TSOI**”), the Chairperson of the Fund (the “**Chairperson**”), welcomed and expressed his gratitude to all attendees of the 21st meeting (this “**Meeting**”) of the Committee of Cheung Chuk Shan College Alumni Foundation Fund (the “**Fund**”).

2. ROLL CALL OF ATTENDANCE

Roll call was taken at 2:30 p.m.

3. TABLED DOCUMENTS

There were tabled before this Meeting the following documents, which have been reproduced as appendices to these minutes:

- (1) Agenda of this Meeting (Appendix 1);
- (2) Minutes of the 20th meeting of the Fund (Appendix 2);
- (3) Principal’s Activities Report, 2020-21 (Appendix 3);
- (4) Financial Report, 2020-21 (Appendix 4);
- (5) Proposed Expenditure for 2021-22 (Appendix 5); and
- (6) Proposal from the Pupil Guidance Team (Appendix 6).

4. TO RECEIVE AND ADOPT THE AGENDA OF THE MEETING

Mr. KOO Fong Ngai Benny (“**Mr. Benny KOO**”) proposed to adopt and approve the agenda of this Meeting (a copy of which is enclosed and reproduced as Appendix 1). Seconded by Ms. NG Yuen Han Anita (“**Ms. Anita NG**”) and there being no objection, the said agenda of this Meeting was adopted and approved.

5. MINUTES OF THE 20TH MEETING (THE “20TH MEETING”) OF THE COMMITTEE OF 17 OCTOBER 2020

Mr. KOO Fong Ngai Benny (“**Mr. Benny KOO**”) proposed to approve, confirm and rectify the minutes of the 20th Meeting (a copy of which is enclosed and reproduced as Appendix 2). Seconded by Mr. CHAN Hau Wing Wilson (“**Mr.**

Wilson CHAN”) and there being no objection, the said minutes of the 20th Meeting were approved, confirmed and rectified.

6. MATTERS ARISING FROM THE LAST MEETING

There were no matters arising from the minutes of the last meeting

7. PRINCIPAL’S ACTIVITIES REPORT, 2020-21 OF THE PRINCIPAL, MR. C.K. AU

On behalf of Cheung Chuk Shan College (“CCSC”), Mr. AU Chun Keung (“**Mr. C.K. AU**”), the Principal, presented to the Committee his Principal’s Activities Report, 2020-21 (a copy of which is enclosed and reproduced as Appendix 3). Mr. C. K. AU mentioned that, due to the continuation of COVID-19 epidemic, many activities were cancelled in the academic year. It is hoped that activities such as New Year Fair stall, study tours and different kinds of community services can be resumed after the pandemic.

Mr. KWOK Chun Chai Johnny (“**Mr. Johnny KWOK**”) proposed to approve, confirm and rectify the Principal’s Activities Report, 2020-21. Seconded by Ms. YEUNG Pan Ki Peggy (“**Ms. Peggy YEUNG**”) and there being no objection, the said Principal’s Activities Report, 2020-21 was approved, confirmed and rectified.

8. FINANCIAL REPORT, 2020-21

On behalf of CCSC, Mr. C.K. AU presented to the Committee the Financial Report, 2020-21 (a copy of which is enclosed and reproduced as Appendix 4).

Mr. Benny KOO proposed to approve, confirm and rectify the Financial Report, 2020-21. Seconded by Mr. Wilson CHAN and there being no objection, the Financial Report, 2020-21 was approved, confirmed and rectified.

9. ACTIVITIES TO BE ORGANISED IN THE SCHOOL YEAR OF 2021-22

On behalf of CCSC, Mr. C.K. AU referred the Committee to the Proposed Expenditure for 2021-22 (a copy of which is enclosed and reproduced as Appendix 5) and delivered his note of thanks to alumnus Dr. WONG Ming Fung William for his support to CCSC.

Mr. C.K. AU again explained that many activities were cancelled due to the pandemic, resulting in a budget surplus in the academic year 2020-21, thus the proposed expenditure will require less subsidy from the Fund this year.

Mr. C.K. AU invited the Guidance Master Mr. So Kin Ming to elaborate on the new proposal about subsidizing the psychiatric consultation fees of students suffering from mental illness and coming from disadvantaged families (a copy of which is enclosed and reproduced as Appendix 6).

The Chairperson proposed that additional resources can be allocated for those students and shall be subject to annual review of the Committee in the future. The

said proposal was duly noted and confirmed by the Committee.

Ms. Anita NG proposed to approve, confirm and rectify the Proposed Expenditure for 2021-22. Seconded by Mr. Wilson CHAN and there being no objection, the proposed expenditure for 2021-22 was approved, confirmed and rectified.

10. TO ELECT THE CHAIRPERSON

The motion to elect Mr. Simon TSOI as the Chairperson of the Fund was put to a vote with no objection.

11. TO ELECT THE VICE-CHAIRPERSON

The motion to elect Ms. Anita NG as the Vice-Chairperson of the Fund was put to a vote with no objection.

12. TO NOMINATE ADVISORS

The Chairperson proposed to nominate Mr. CHEUNG Kui Tong Raymond, Mr. TSOI Sheung Kai, Mr. HUI Tin Fook David and Mr. YUEN Tze Lam as the Advisors of the Fund. The motion was put to a vote with no objection. The Chairperson will approach them to see if the offer is accepted.

13. TO DISCUSS THE MANAGEMENT AND ADMINISTRATION OF THE ALUMNI FOUNDATION FUND FOR THE SCHOOL YEAR 2021-22

The Chairperson proposed to focus on the promotion of the Fund and fund-raising in this school year and further opinions from the Committee would be very welcomed.

14. ANY OTHER BUSINESS

There is no any other business.

15. DATE, TIME AND VENUE OF THE NEXT MEETING OF THE FUND

The Chairperson proposed to convene the next meeting of the Fund at 10:00am on 13 November 2021 in the format of Zoom. His said proposal was duly noted and confirmed by the Committee.

16. ADJOURNMENT OF THIS MEETING

There being no other business, the Chairperson declared this Meeting closed and expressed his appreciation to the attendees present at this Meeting.

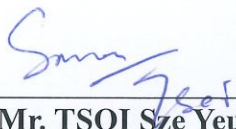
(Signature page to follow)

Respectfully Submitted by



Mr. CHAN Tsz Hang Roy
Secretary

Approved by
for and on behalf of
Cheung Chuk Shan College
Alumni Foundation Fund Management Committee



Mr. TSOI Sze Yeung Simon
Chairperson

Schedule

Members Present

Mr. TSOI Sze Yeung Simon (Chairperson)
Ms. NG Yuen Han Anita (Vice Chairperson)
Mr. CHAN Tsz Hang Roy (Secretary)
Mr. CHAN Hau Wing Wilson (Committee Member)
Ms. CHAN Suet Mui (Committee Member)
Mr. KOO Fong Ngai Benny (Committee Member)
Mr. KWOK Chun Chai Johnny (Committee Member)
Mr. LAU Lam Chuen (Committee Member)
Mr. LI Yi Lut Lawrence (Committee Member)
Ms. YEUNG Pan Ki Peggy (Committee Member and Parent Manager)
Mr. AU Chun Keung (School Principal)
Ms. NG Pong Wai Brenda (Alumni Manager)
Ms. TUNG Ling Chi Linda (OSA Chairperson)

In Attendance

Mr. YUEN Tze Lam (IMC Manager)
Mr. SZETO Suet Ping (School Vice Principal)
Mr. SO Kin Ming (Guidance Master)

Members/Permanent Honorary Advisors Absent with Apology

N/A