

**CHEUNG CHUK SHAN COLLEGE  
ALUMNI FOUNDATION FUNDMANAGEMENT COMMITTEE  
(the “Committee”)**

**MINUTES OF THE 18<sup>TH</sup> MEETING OF THE COMMITTEE HELD AT 10:05 A.M. TO 11:00 A.M. ON 8 MAY 2021 BY WAY OF ZOOM CONFERENCE**

**Present:** Please refer to the attendance list set out in the Schedule to these minutes.

**1. WELCOME AND INTRODUCTION BY THECHAIRPERSON**

Mr. TSOI Sze Yeung Simon, the Chairperson of the Fund (the “**Chairperson**”), welcomed and expressed his gratitude to all attendees of the 18<sup>th</sup> meeting (this “**Meeting**”) of the Committee of Cheung Chuk Shan College Alumni Foundation Fund (the “**Fund**”).

**2. ROLL CALL OF ATTENDANCE**

Roll call was taken at 10:05 a.m.

**3. TO RECEIVE AND ADOPT THE AGENDA OF THIS MEETING**

Mr. HUI Tin Fook David (“**Mr. David HUI**”) proposed to adopt and approve the agenda of this Meeting (a copy of which is enclosed and reproduced as Appendix 1). Seconded by Mr. KOO Fong Ngai Benny (“**Mr. Benny KOO**”) and there being no objection, the said agenda of this Meeting be and was adopted and approved.

**4. TO CONFIRM THE MINUTES OF THE 17TH MEETING OF THE COMMITTEE HELD ON 20 MARCH 2021**

Mr. Benny KOO proposed to approve, confirm and rectify the minutes of the 17<sup>th</sup> Meeting (the “**17<sup>th</sup> Meeting**”) of the Committee (a copy of which is enclosed and reproduced as Appendix 2). Seconded by Ms. TUNG Ling Chi (“**Ms. Linda TUNG**”) and there being no objection, the said minutes of the 17<sup>th</sup> Meeting be and were approved, confirmed and rectified.

**5. TO DISCUSS THE MATTERS ARISING FROM THE 17<sup>TH</sup> MEETING**

The Chairperson reported that the Supervisor of the Incorporated Management Committee (the “**IMC**”) had agreed to be the advisor of the Fund. The By-Laws (the “**By-Laws**”) of the Fund was also duly adopted and approved by the IMC of Cheung Chuk Shan College (the “**School**”).

Ms. Linda TUNG reported that the Old Students’ Association of the School (the “**OSA**”) would organize and hold the Alumni Home-coming Fun Day on 22 May 2021 to which all alumni of the School would be invited to attend. She briefly introduced the details of the event to the Committee.

Ms. NG Yuen Han Anita (“**Ms. Anita NG**”) proposed to promote the Fund and election during the Alumni Home-coming Fun Day. Mr. AU Chun Keung, the

Principal of the School (the “**Principal**”) proposed that he would promote the Fund in his welcoming speech.

Mr. CHAN Chuen Wing (“**Mr. Kevin CHAN**”) proposed to include the promotion information of the Fund and election on the webpage of the Fund. He also proposed OSA to promote the Fund and election on the OSA webpage and Facebook page.

## **6. TO DISCUSS THE ELECTION REGULATION**

Some sections in the Election Regulations (a copy of which is enclosed and reproduced as Appendix 3) were discussed.

The Chairperson inquired members about their opinions on the nomination period (as mentioned in Section 2.5 of the Election Regulations). He pointed out that the nomination period of the Alumni Manager Election was seven days and inquired if twenty-eight days for the election of Fund committee would be too long. His inquiry be and was noted. The nomination period of twenty-eight days was kept unchanged.

Mr. David HUI inquired about the feasibility of online voting. The Chairperson raised a concern regarding the difficulties in verifying voters’ identities.

The Chairperson also inquired about the feasibility of accepting proxies to vote on members’ behalf. The Principal advised that vote by proxy was currently allowed in the election of IMC Alumni Managers and OSA executive committee members. Such arrangement should therefore be adopted in the election of members of the Fund. The Chairperson advised that the Fund could refer to the arrangement of proxy vote for OSA executive committee members.

The Chairperson further inquired members about the need to change the number of candidates allowed to be nominated by each alumnus. Mr. Benny KOO proposed to set a maximum number of candidates.

Section 2.15 and 3.3 were also discussed and no further changes were made on these sections.

The Chairperson proposed that opinions concerning the Election Regulations could be collected via email before the next meeting if there are any.

## **7. TO DISCUSS THE MANAGEMENT AND ADMINISTRATION OF THE ALUMNI FOUNDATION FUND FOR THE SCHOOL YEAR 2020 - 2021**

The Chairperson advised that the election committee had been formed already and this agenda could be discussed in the next meeting.

## **8. TO FIX THE DATE, TIME AND VENUE OF THE NEXT MEETING**

The Chairperson proposed to convene the next meeting of the Committee at 10:00 a.m. on 19 June 2021 (subject to further discussion and confirmation) by way of

Zoom conference. His said proposal be and was duly noted and confirmed.

**9. ADJOURNMENT OF THE MEETING**

There being no other business, the Chairperson declared this Meeting closed and expressed his appreciation to the attendees present at this Meeting.

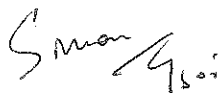
*(Signature page to follow)*

Respectfully Submitted by



**Mr. AU YEUNG Yick Fung Bernard**  
Secretary

Approved by  
for and on behalf of  
**Cheung Chuk Shan College**  
**Alumni Foundation Fund Management Committee**



**Mr. TSOI Sze Yeung Simon**  
Chairperson

## **Schedule**

### **Members Present**

Mr. TSOI Sze Yeung Simon (Chairperson)  
 Mr. AU Chun Keung (Principal of the School)  
 Mr. CHOW Chun Kit (Vice Principal of the School)  
 Ms. NG Yuen Han Anita (Vice Chairperson)  
 Ms. NG Pong Wai Brenda (Alumni Manager)  
 Ms. YEUNG Pan Ki Peggy (Parent Manager)  
 Ms. TUNG Ling Chi (Chairperson of the Old Students' Association of the School)  
 Mr. AU YEUNG Yick Fung Bernard (Secretary)  
 Mr. CHAN Chuen Wing (Committee Member)  
 Mr. CHAN Hau Wing Wilson (Committee Member)  
 Mr. HUI Tin Fook David (Committee Member)  
 Mr. KOO Fong Ngai Benny (Committee Member)  
 Mr. KWOK Chun Chai Johnny (Committee Member)  
 Mr. LI Yi Lut Lawrence (Committee Member)

### **In Attendance**

Mr. YUEN Tze Lam (IMC Manager)

### **Members/Permanent Honorary Advisors Absent with Apology**

Ms. LAM Shuk Kum Rosanna (Vice Principal of the School)  
 Mr. CHEUNG Kui Tong Raymond (Permanent Honorary Advisor)  
 Mr. TSOI Sheung Kai (Permanent Honorary Advisor)  
 Mr. NG Ho Bun (Panel Head of Liberal Studies)  
 Mr. WONG Siu Man (Moral & Civic Education Coordinator)  
 Mr. CO Yau Tik Dixon (Committee Member)  
 Mr. FUNG Ka Shing (Committee Member)