

**CHEUNG CHUK SHAN COLLEGE  
ALUMNI FOUNDATION FUNDMANAGEMENT COMMITTEE  
(the “Committee”)**

**MINUTES OF THE 17<sup>TH</sup> MEETING OF THE COMMITTEE HELD AT 10:10  
A.M. ON 20 MARCH 2021 BY WAY OF ZOOM CONFERENCE**

**Present:** Please refer to the attendance list set out in the Schedule to these minutes.

**1. WELCOME AND INTRODUCTION BY THE CHAIRPERSON**

Mr. TSOI Sze Yeung Simon, the Chairperson of the Fund (the “**Chairperson**”), welcomed and expressed his gratitude to all attendees of the 17<sup>th</sup> meeting (this “**Meeting**”) of the Committee of Cheung Chuk Shan College Alumni Foundation Fund (the “**Fund**”).

**2. ROLL CALL OF ATTENDANCE**

Roll call was taken at 10:10 a.m.

**3. TO RECEIVE AND ADOPT THE AGENDA OF THIS MEETING**

Mr. KOO Fong Ngai Benny (“**Mr. Benny KOO**”) proposed to adopt and approve the agenda of this Meeting (a copy of which is enclosed and reproduced as Appendix 1). Seconded by Mr. CHAN Chuen Wing (“**Mr. Kevin CHAN**”) and there being no objection, the said agenda of this Meeting be and was adopted and approved.

**4. TO CONFIRM THE MINUTES OF THE 16TH MEETING OF THE COMMITTEE HELD ON 30 JANUARY 2020**

Mr. Benny KOO proposed to approve, confirm and rectify the minutes of the 16<sup>th</sup> Meeting (the “**16<sup>th</sup> Meeting**”) of the Committee (a copy of which is enclosed and reproduced as Appendix 2). Seconded by Ms. TUNG Ling Chi (“**Ms. Linda TUNG**”) and there being no objection, the said minutes of the 16<sup>th</sup> Meeting be and were approved, confirmed and rectified.

**5. TO DISCUSS THE MATTERS ARISING FROM THE 16<sup>TH</sup> MEETING**

The Chairperson advised that the Committee should start preparing for the election (the “**Proposed Election**”) of the Committee should the draft By-Laws (the “**By-Laws**”) of the Fund be duly adopted and approved by the Incorporated Management Committee (the “**IMC**”) of Cheung Chuk Shan College (the “**School**”).

The Chairperson proposed, should the said draft By-Laws be duly adopted and approved, to hold the Proposed Election together with the upcoming election of the Old Students’ Association of the School (the “**OSA**”) tentatively on a Saturday of September 2021. His proposal be and was duly noted and confirmed by the Committee.

Mr. HUI Tin Fook David (“**Mr. David HUI**”) proposed to invite the Supervisor of the IMC, Mr. YUEN Tze Lam (IMC Manager) and Mr. AU Chun Keung, the Principal of the School (the “**Principal**”), to sit in on the committee for the Proposed Election. He further proposed that the Committee may arrange to promote the Fund and the Proposed Election by leaving an advertisement or promotional message in the newsletter of the School and on the website of the Fund. His proposals be and were duly noted by the Committee.

The Chairperson suggested the committee for the Proposed Election, to be formally set up in April 2021, should include Ms. NG Pong Wai Brenda, Ms Linda Tung, Mr. David HUI and alumna teacher Miss Kwok Yuen Ching. His proposals be and were duly noted by the Committee.

Ms. Linda TUNG advised that OSA would organise and hold on 22 May 2021 an event entitled “Home-coming Day” (subject to the latest development of the novel coronavirus epidemic) to which all alumni of the School would be invited to attend and that the Committee may take the opportunity to promote the Fund and the Proposed Election. Her proposal be and was duly noted by the Committee.

Mr. Kevin CHAN inquired about the commencement date for the formal promotion of the Proposed Election and the Chairperson proposed promotion could formally be promoted starting from the “Home-coming Day”.

The Principal suggested that he could request teachers to help pass on the message of the Proposed Election to the alumni they had contact with in order to help promote it.

## **6. ANY OTHER BUSINESS**

The Principal advised that the Speech Day of the School would be held tentatively on 18 September 2021 (subject to the latest development of the novel coronavirus epidemic) and the members of the Committee would be welcomed to attend the said event.

## **7. TO FIX THE DATE, TIME AND VENUE OF THE NEXT MEETING**

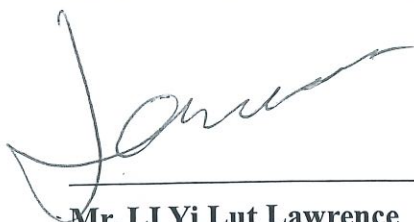
The Chairperson proposed to convene the next meeting of the Committee at 10:00 a.m. on 8 May 2021 (subject to further discussion and confirmation) by way of Zoom conference. His said proposal be and was duly noted and confirmed.

## **8. ADJOURNMENT OF THE MEETING**

There being no other business, the Chairperson declared this Meeting closed and expressed his appreciation to the attendees present at this Meeting.

*(Signature page to follow)*

**Respectfully Submitted by**

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**Mr. LI Yi Lut Lawrence**

Substitute Secretary

**Approved by**

**for and on behalf of**

**Cheung Chuk Shan College**

**Alumni Foundation Fund Management Committee**

A handwritten signature in black ink, appearing to read 'Simon', written over a horizontal line.

**Mr. TSOI Sze Yeung Simon**

Chairperson

## **Schedule**

### **Members Present**

Mr. TSOI Sze Yeung Simon (Chairperson)  
Mr. AU Chun Keung (Principal of the School)  
Mr. CHOW Chun Kit (Vice Principal of the School)  
Ms. LAM Shuk Kum Rosanna (Vice Principal of the School)  
Ms. NG Pong Wai Brenda (Alumni Manager)  
Ms. YEUNG Pan Ki Peggy (Parent Manager)  
Ms. TUNG Ling Chi (Chairperson of the Old Students' Association of the School)  
Mr. CHAN Chuen Wing (Committee Member)  
Mr. CHAN Hau Wing Wilson (Committee Member)  
Mr. HUI Tin Fook David (Committee Member)  
Mr. KOO Fong Ngai Benny (Committee Member)  
Mr. KWOK Chun Chai Johnny (Committee Member)  
Mr. LI Yi Lut Lawrence (Committee Member)

### **In Attendance**

Mr. NG Ho Bun (Panel Head of Liberal Studies)  
Mr. YUEN Tze Lam (IMC Manager)

### **Members/Permanent Honorary Advisors Absent with Apology**

Ms. NG Yuen Han Anita (Vice Chairperson)  
Mr. AU YEUNG Yick Fung Bernard (Secretary)  
Mr. CHEUNG Kui Tong Raymond (Permanent Honorary Advisor)  
Mr. TSOI Sheung Kai (Permanent Honorary Advisor)  
Mr. WONG Siu Man (Moral & Civic Education Coordinator)  
Mr. CO Yau Tik Dixon (Committee Member)  
Mr. FUNG Ka Shing (Committee Member)