

**CHEUNG CHUK SHAN COLLEGE  
ALUMNI FOUNDATION FUND MANAGEMENT COMMITTEE  
(the “Committee”)**

**MINUTES OF THE 15<sup>TH</sup> MEETING OF THE COMMITTEE HELD AT 10:00  
A.M. ON 19 DECEMBER 2020 BY WAY OF ZOOM CONFERENCE**

**Present:** Please refer to the attendance list set out in the Schedule to these minutes.

**1. WELCOME AND INTRODUCTION BY THE CHAIRMAN**

Mr. TSOI Sze Yeung Simon, the Chairperson of the Fund (the “**Chairperson**”), welcomed and expressed his gratitude to all attendees of the 15<sup>th</sup> meeting (this “**Meeting**”) of the Committee of Cheung Chuk Shan College Alumni Foundation Fund (the “**Fund**”).

**2. ROLL CALL OF ATTENDANCE**

Roll call was taken at 10:00 a.m.

**3. TO RECEIVE AND ADOPT THE AGENDA OF THE MEETING**

Mr. CHAN Chuen Wing (“**Mr. Kevin CHAN**”) proposed to adopt and approve the agenda of this Meeting (a copy of which is enclosed and reproduced as Appendix 1). Seconded by Mr. HUI Tin Fook David (“**Mr. David HUI**”) and there being no objection, the said agenda of this Meeting was adopted and approved.

**4. TO CONFIRM THE MINUTES OF THE 14TH MEETING HELD ON  
17 OCTOBER 2020**

Ms. TUNG Ling Chi (“**Ms. Linda TUNG**”) proposed to approve, confirm and rectify the minutes of the 14<sup>th</sup> Meeting (a copy of which is enclosed and reproduced as Appendix 2). Seconded by Ms. NG Yuen Han Anita (“**Ms Anita NG**”) and there being no objection, the said minutes of the 14<sup>th</sup> Meeting were approved, confirmed and rectified.

**5. TO DISCUSS THE MATTERS ARISING FROM THE LAST MEETING**

Mr. AU Chun Keung, the Principal of Cheung Chuk Shan College (the “**Principal**”) reported that the IMC had basically agreed to the By-Laws. Nevertheless, some IMC Managers requested to be supplied with the full text of the By-Laws instead of just a summary of the key points so that they could have a complete understanding before making comments, which could be collected and forwarded to the Committee for consideration.

The Principal also reported that the IMC Managers had raised a concern regarding the conflict of interest in the case of a current CCSC teacher taking up the role of chairperson of the Fund. Mr. CO Yau Tik Dixon (“**Mr. Dixon CO**”) explained that the By-Laws had already included certain mechanism to minimize any impact resulting from the conflict of interest concerned. The mechanism included the

voting system within the Committee, and that the allocation of the fund to various parties would actually be proposed by the Principal but not the chairperson or any other committee members.

Mr. CHAN Chuen Wing (“**Mr. Kevin CHAN**”) suggested that the vice-chairperson could act as interim chairperson in case the chairperson had disclosed a conflict of interest.

It was agreed that Mr. Dixon CO would refine the By-Laws so that the conflict of interest concerned could be avoided. The refined version would be discussed in the next committee meeting, and then submitted to the IMC for their approval by March 2021.

**6. TO DISCUSS THE MANAGEMENT AND ADMINISTRATION OF THE ALUMNI FOUNDATION FUND FOR THE SCHOOL YEAR 2020 - 2021**

Regarding the formation of the election committee, Mr. David HUI agreed to include non-alumni (e.g. the Principal or teachers) to enhance the transparency and ensure fairness when disputes were handled.

**7. ANY OTHER BUSINESS**

In order to have a smooth transition to the next term of the committee, a vice-chairperson was elected. Mr. David HUI nominated Ms. Anita NG to be the vice-chairperson. It was seconded by Mr. Kevin CHAN and there being no objection. Ms. Anita NG was elected to be the Vice-chairperson.

**8. TO FIX THE DATE, TIME AND VENUE OF THE NEXT MEETING**

The Chairperson proposed to convene the next meeting of the Fund at 10:00a.m. on 30 January 2021 by way of Zoom conference. His said proposal was duly noted and confirmed.

**9. ADJOURNMENT OF THE MEETING**

There being no other business, the Chairperson declared this Meeting closed and expressed his appreciation to the attendees present at this Meeting.

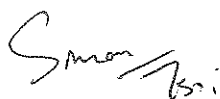
*(Signature page to follow)*

**Respectfully Submitted by**



**Mr. AU YEUNG Yick Fung Bernard**  
Secretary

**Approved by  
for and on behalf of  
Cheung Chuk Shan College  
Alumni Foundation Fund Management Committee**



**Mr. TSOI Sze Yeung Simon**  
Chairperson

## Schedule

### Members Present

Mr. TSOI Sze Yeung Simon (Chairperson)  
 Mr. AU Chun Keung (School Principal)  
 Mr. CHOW Chun Kit (School Vice Principal)  
 Ms. LAM Shuk Kum Rosanna (School Vice Principal)  
 Mr. AU YEUNG Yick Fung Bernard (Secretary)  
 Mr. CHAN Hau Wing Wilson (Committee Member)  
 Mr. CO Yau Tik Dixon (Committee Member)  
 Mr. HUI Tin Fook David (Committee Member)  
 Mr. KOO Fong Ngai Benny (Committee Member)  
 Mr. KWOK Chun Chai Johnny (Committee Member)  
 Mr. LI Yi Lut Lawrence (Committee Member)  
 Ms. NG Yuen Han Anita (Committee Member)  
 Mr. CHAN Chuen Wing (Committee Member)  
 Ms. NG Pong Wai Brenda (Alumni Manager)  
 Ms. TUNG Ling Chi (OSA Chairperson)

### In Attendance

Mr. NG Ho Bun (Panel Head of Liberal Studies)  
 Mr. WONG Siu Man (Moral & Civic Education Coordinator)  
 Ms. YEUNG Pan Ki Peggy (PTA Chairperson and Parent Manager)  
 Mr. YUEN Tze Lam (IMC Manager)

### Members/Permanent Honorary Advisors Absent with Apology

Mr. CHEUNG Kui Tong Raymond (Permanent Honorary Advisor)  
 Mr. FUNG Ka Shing (Committee Member)  
 Mr. TSOI Sheung Kai (Permanent Honorary Advisor)