

**CHEUNG CHUK SHAN COLLEGE
ALUMNI FOUNDATION FUND MANAGEMENT COMMITTEE
(the “Committee”)**

**MINUTES OF THE 14TH MEETING OF THE COMMITTEE HELD AT 10:00
A.M. ON 17 OCTOBER 2020 BY WAY OF ZOOM CONFERENCE**

Present: Please refer to the attendance list set out in the Schedule to these minutes.

1. WELCOME AND INTRODUCTION BY THE CHAIRMAN

Mr. TSOI Sze Yeung Simon, the Chairperson of the Fund (the “**Chairperson**”), welcomed and expressed his gratitude to all attendees of the 14th meeting (this “**Meeting**”) of the Committee of Cheung Chuk Shan College Alumni Foundation Fund (the “**Fund**”).

2. ROLL CALL OF ATTENDANCE

Roll call was taken at 10:00 a.m.

3. TO RECEIVE AND ADOPT THE AGENDA OF THE MEETING

Mr. CHAN Chuen Wing (“**Mr. Kevin CHAN**”) proposed to adopt and approve the agenda of this Meeting (a copy of which is enclosed and reproduced as Appendix 1). Seconded by Ms. NG Yuen Han Anita (“**Ms. Anita NG**”) and there being no objection, the said agenda of this Meeting was adopted and approved.

**4. TO CONFIRM THE MINUTES OF THE 13TH MEETING HELD ON 19
SEPTEMBER 2020**

Ms. TUNG Ling Chi (“**Ms. Linda TUNG**”) proposed to approve, confirm and rectify the minutes of the 13th Meeting (a copy of which is enclosed and reproduced as Appendix 2). Seconded by Mr. Kevin CHAN and there being no objection, the said minutes of the 13th Meeting were approved, confirmed and rectified.

5. TO DISCUSS THE MATTERS ARISING FROM THE LAST MEETING

The Chairperson mentioned that the purpose of this meeting was to discuss the further revised draft By-Laws.

**6. TO DISCUSS THE BY-LAWS PROPOSED BY THE BY-LAW DRAFTING
SUBCOMMITTEE**

Mr. CO Yau Tik Dixon (“**Mr. Dixon CO**”), on behalf of the By-Laws Drafting Subcommittee of the Fund, introduced the further revised draft By-Laws to the Committee for consideration, subject to such amendments, alterations or deletions as the Committee may in its absolute discretion think fit and approve. Among others and in particular, procedure and provisions of the further revised draft By-Laws governing the terms and number of ordinary members were further discussed at this Meeting.

The Chairperson proposed to approve, confirm and pass the By-Laws (a copy of which is enclosed and reproduced as Appendix 3) and there being no objection, the By-Laws was approved, confirmed and passed.

Mr. AU Chun Keung stated that the main ideas of the By-Laws would be summed up and put forward at the meeting of the Incorporated Management Committee on 19 October 2020 so as to facilitate its approval of the document.

7. TO DISCUSS THE MANAGEMENT AND ADMINISTRATION OF THE ALUMNI FOUNDATION FUND FOR THE SCHOOL YEAR 2020-2021

Mr. Dixon CO suggested forming a subcommittee to draft the regulations of election for the committee of the Fund 2021-2022. The subcommittee consisted of five members, who were the Chairperson, Mr. Dixon CO, Mr. HUI Tin Fook David, Ms. Anita NG and Ms. Linda TUNG.

8. ANY OTHER BUSINESS

There is no any other business.

9. TO FIX THE DATE, TIME AND VALUE OF THE NEXT MEETING

The Chairperson proposed to convene the next meeting of the Fund at 10:00 a.m. on 19 December 2020 by way of Zoom conference. His said proposal was duly noted and confirmed.

10. ADJOURNMENT OF THE MEETING

There being no other business, the Chairperson declared this Meeting closed and expressed his appreciation to the attendees present at this Meeting.

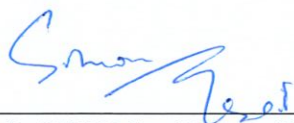
(Signature page to follow)

Respectfully Submitted by



Mr. AU YEUNG Yick Fung Bernard
Secretary

Approved by
for and on behalf of
Cheung Chuk Shan College
Alumni Foundation Fund Management Committee



Mr. TSOI Sze Yeung Simon
Chairperson

Schedule

Members Present

Mr. TSOI Sze Yeung Simon (Chairperson)
Mr. AU Chun Keung (School Principal)
Mr. CHOW Chun Kit (School Vice Principal)
Ms. LAM Shuk Kum Rosanna (School Vice Principal)
Mr. AU YEUNG Yick Fung Bernard (Secretary)
Mr. CO Yau Tik Dixon (Committee Member)
Mr. HUI Tin Fook David (Committee Member)
Mr. KWOK Chun Chai Johnny (Committee Member)
Mr. LI Yi Lut Lawrence (Committee Member)
Ms. NG Yuen Han Anita (Committee Member)
Mr. CHAN Chuen Wing (Committee Member)
Ms. NG Pong Wai Brenda (Alumni Manager)
Ms. TUNG Ling Chi (OSA Chairperson)

In Attendance

Mr. NG Ho Bun (Panel Head of Liberal Studies)
Mr. WONG Siu Man (Moral & Civic Education Coordinator)
Ms. YEUNG Pan Ki Peggy (PTA Chairperson and Parent Manager)
Mr. YUEN Tze Lam (IMC Manager)

Members/Permanent Honorary Advisors Absent with Apology

Mr. CHAN Hau Wing Wilson (Committee Member)
Mr. CHEUNG Kui Tong Raymond (Permanent Honorary Advisor)
Mr. FUNG Ka Shing (Committee Member)
Mr. KOO Fong Ngai Benny (Committee Member)
Mr. TSOI Sheung Kai (Permanent Honorary Advisor)