

**CHEUNG CHUK SHAN COLLEGE
ALUMNI FOUNDATION FUND MANAGEMENT COMMITTEE
(the “Committee”)**

**MINUTES OF THE 13TH MEETING OF THE COMMITTEE HELD AT 2:00
P.M. ON 19 SEPTEMBER 2020 BY WAY OF ZOOM CONFERENCE**

Present: Please refer to the attendance list set out in the Schedule to these minutes.

1. WELCOMING SPEECH OF THE CHAIRPERSON

Mr. TSOI Sze Yeung Simon, the Chairperson of the Fund (the “**Chairperson**”), welcomed and expressed his gratitude to all attendees of the 13th meeting (this “**Meeting**”) of the Committee of Cheung Chuk Shan College Alumni Foundation Fund (the “**Fund**”).

2. ROLL CALL OF ATTENDANCE

Roll call was taken at 2:00 p.m.

3. TABLED DOCUMENTS

There were tabled before this Meeting the following documents, which have been reproduced as appendices to these minutes:

- (1) Agenda of this Meeting (Appendix 1);
- (2) Minutes of the 12th meeting of the Fund (Appendix 2);
- (3) Principal’s Activities Report, 2019-20 (Appendix 3);
- (4) Financial Report, 2019-20 (Appendix 4);
- (5) Proposed Expenditure for 2020-21 (Appendix 5); and
- (6) Revised draft By-Laws (“**By-Laws**”) of Cheung Chuk Shan College Alumni Foundation Fund (Appendix 6).

4. THE AGENDA OF THIS MEETING

Ms. TUNG Ling Chi (“**Ms. Linda TUNG**”) proposed to adopt and approve the agenda of this Meeting (a copy of which is enclosed and reproduced as Appendix 1). Seconded by Mr. Co Yau Tik Dixon (“**Mr. Dixon CO**”) and there being no objection, the said agenda of this Meeting was adopted and approved.

**5. MINUTES OF THE 12TH MEETING (THE “12TH MEETING”) OF THE
COMMITTEE OF 21 SEPTEMBER 2019**

Mr. LI Yi Lut Lawrence (“**Mr. Lawrence LI**”) proposed to approve, confirm and rectify the minutes of the 12th Meeting (a copy of which is enclosed and

reproduced as Appendix 2). Seconded by Ms. NG Yuen Han Anita and there being no objection, the said minutes of the 12th Meeting were approved, confirmed and rectified.

6. MATTERS ARISING FROM THE 12TH MEETING

The Chairperson proposed that the Committee should spend most of the time of this Meeting on the discussion of the revised draft By-Laws.

7. PRINCIPAL'S ACTIVITIES REPORT, 2019-20 OF THE PRINCIPAL, MR. C.K. AU

On behalf of Cheung Chuk Shan College ("CCSC"), Mr. C.K. AU, the Principal, presented to the Committee his Principal's Activities Report, 2019-20 (a copy of which is enclosed and reproduced as Appendix 3). Mr. C. K. AU mentioned that, due to the outbreak of COVID-19, many activities were cancelled in the academic year. It is hoped that activities such as New Year Fair stall, community services and study tours can be resumed after the pandemic.

Mr. CHAN Chuen Wing proposed to approve, confirm and rectify the Principal's Activities Report, 2019-20. Seconded by Mr. HUI Tin Fook and there being no objection, the said Principal's Activities Report, 2019-20 was approved, confirmed and rectified.

8. FINANCIAL REPORT, 2019-20

On behalf of CCSC, Mr. C.K. AU presented to the Committee the Financial Report, 2019-20 (a copy of which is enclosed and reproduced as Appendix 4).

Ms. YEUNG Pan Ki Peggy proposed to approve, confirm and rectify the Financial Report, 2019-20. Seconded by Ms. Linda TUNG and there being no objection, the Financial Report, 2019-20 was approved, confirmed and rectified.

The Chairperson and Mr. CHAN Chuen Wing inquired about the need for allocating more resources to support the online learning of students. Mr. C. K. AU remarked that the School had helped students from disadvantaged families to purchase mobile devices with the Community Care Fund, but some students not eligible for the scheme might find online learning hard using their mobile phones only. Ms LAM Shuk Kum Rosanna, School Vice Principal, pointed out that those students could borrow tablets from the School if necessary and the School had also helped students in need to apply for data SIM cards for internet access.

9. ACTIVITIES TO BE ORGANISED IN THE SCHOOL YEAR OF 2020-21

On behalf of CCSC, Mr. C.K. AU referred the Committee to the Proposed Expenditure for 2020-21 (a copy of which is enclosed and reproduced as Appendix 5) and delivered his note of thanks to alumnus Dr. WONG Ming Fung for his support to CCSC.

Mr. C.K. AU again explained that, many activities were cancelled due to the

pandemic in the academic year 2019-20. It is hoped that activities such as the Lunar New Year fair stall, STEM-related activities, community service and other extra-curricular activities can be resumed in the academic year 2020-21. Mr. C.K. AU also proposed the set up of the Global Learning Award for 2 participants of an overseas study tour. Such purposes shall be subject to annual review of the Committee in the future. The said proposal was duly noted and confirmed by the Committee.

Mr. Lawrence LI proposed to approve, confirm and rectify the Proposed Expenditure for 2019-20. Seconded by Ms. Peggy YEUNG and there being no objection, the proposed expenditure for 2020-21 was approved, confirmed and rectified.

10. MANAGEMENT AND ADMINISTRATION OF THE FUND

Mr. C.K. AU reported to the Committee that the financial condition of the Fund as at the financial year of 2019-20 was generally healthy.

11. PROPOSED BY-LAWS OF THE FUND

Mr. Dixon CO, on behalf of the By-Laws Drafting Subcommittee of the Fund, circulated and introduced the revised draft By-Laws to the Committee for consideration (a copy of which is enclosed and reproduced as Appendix 6), subject to such amendments, alterations or deletions as the Committee may in its absolute discretion think fit and approve. Among others and in particular, procedure and provisions of the revised draft By-Laws governing the terms, rules of meeting and modes of meeting were further discussed at this Meeting. It was resolved that the By-Laws Drafting Subcommittee shall circulate the further revised draft in or around late September 2020 for the Committee's further review before the next meeting.

12. ANY OTHER BUSINESS

There is no any other business.

13. DATE, TIME AND VENUE OF THE NEXT MEETING OF THE FUND

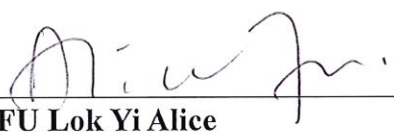
The Chairperson proposed to convene the next meeting of the Fund at 10:00 a.m. on 17 October 2020 by way of Zoom conference. His said proposal was duly noted and confirmed.

14. ADJOURNMENT OF THIS MEETING

There being no other business, the Chairperson declared this Meeting closed and expressed his appreciation to the attendees present at this Meeting.


(Signature page to follow)

Respectfully Submitted by



Ms. FU Lok Yi Alice
Secretary

**Approved by
for and on behalf of
Cheung Chuk Shan College
Alumni Foundation Fund Management Committee**



Mr. TSOI Sze Yeung Simon
Chairperson

Schedule

Members Present

Mr. TSOI Sze Yeung Simon (Chairperson)
Mr. AU Chun Keung (School Principal)
Mr. CHOW Chun Kit (School Vice Principal)
Ms. LAM Shuk Kum Rosanna (School Vice Principal)
Ms. FU Lok Yi Alice (Secretary)
Mr. CHAN Hau Wing Wilson (Committee Member)
Mr. CO Yau Tik Dixon (Committee Member)
Mr. HUI Tin Fook David (Committee Member)
Mr. KOO Fong Ngai Benny (Committee Member)
Mr. KWOK Chun Chai Johnny (Committee Member)
Mr. LI Yi Lut Lawrence (Committee Member)
Ms. NG Yuen Han Anita (Committee Member)
Mr. CHAN Chuen Wing (Committee Member)
Ms. NG Pong Wai Brenda (Alumni Manager)
Ms. TUNG Ling Chi (OSA Chairperson)

In Attendance

Mr. NG Ho Bun (Panel Head of Liberal Studies)
Mr. WONG Siu Man (Moral & Civic Education Coordinator)
Ms. YEUNG Pan Ki Peggy (PTA Chairperson and Parent Manager)
Mr. YUEN Tze Lam (IMC Manager)

Members/Permanent Honorary Advisors Absent with Apology

Mr. CHEUNG Kui Tong Raymond (Permanent Honorary Advisor)
Mr. FUNG Ka Shing (Committee Member)
Mr. TSOI Sheung Kai (Permanent Honorary Advisor)
Mr. CHOY Ka Ho (Chairperson of Students' Association)

