

CHEUNG CHUK SHAN COLLEGE
Notice on Application for S1 Discretionary Places

Revised
27 Nov 2020

Our school is inviting applications for the **50** S1 Discretionary Places (DP) for 2021 – 22. With **English** as the teaching medium in all subjects except Chinese Language, Chinese Literature, Chinese History and Putonghua, we strive our best to provide quality education to students.

Application Procedures & Points to Note

1 **4 – 18 Jan 2021**

Collection of application forms:

Obtain the application form in person or download it from www.ccsc.edu.hk.

Submission of application forms:

- a. The completed application form, together with the documents needed stapled **in the following sequence**, should be submitted in person [Opening hours of the School Office: Mon – Fri (9:00 am – 5:30 pm) & Sat (9:00 am – 4:00 pm)] or by post:[#]
- i. the photocopy of the HKID card of the pupil (**Only his/her original HKID card should be presented for verification if the documents are handed in in person**);
 - ii. the completed application form for S1 DP issued by the EDB;
 - iii. the completed S1 DP application form of our School;
 - iv. 1 self-addressed stamped envelope (**2 will be needed if the documents are submitted by post**);
 - v. the photocopies of P4 & P5 Annual School Reports & P6 First Term School Report (the latter in subsequent submission **on or before 27 Feb 2021** if necessary); and
 - vi. the photocopies or proofs of achievements listed in the application form (**between 1 Sept 2018 and 31 Dec 2020**) and proof is not necessary if the achievements have been recorded in the school reports.
- [#] *Parents / pupils should mail the application documents to our school only if they have genuine difficulties in submitting them in person or appointing authorized representatives to do so. They are advised to send the documents by registered mail to minimize the risk of unsuccessful delivery. After receiving an application by post, our school would return the parent's copy of the application form for S1 DP issued by the EDB or the application form for S1 DP issued by the EDB to parents by post for retention or follow-up work.*
- b. No recommendation letter is required.
 - c. Photocopies should be in A4 size, preferably double-sided and printed in 2 in 1 reduced mode.
 - d. Documents submitted late will not be assessed (**The postmark date for the documents should not be later than 18 Jan 2021**).
 - e. The EDB's regulation states that each student may apply to not more than 2 secondary schools listed in the Handbook for Application for S1 DP.
 - f. All copies of the application form for S1 DP will be acknowledged with our school code, school name and chop. The parent should keep the Parent's Copy for future reference. **No application submitted can be withdrawn or cancelled.**

2	<p>5 Dec 2020 (Sat)</p> <p>2:00 pm – 3:30 pm: Online S1 Admission Talk</p>
3	<p>21 Feb 2021 (Sun)</p> <p>10:00 am – 12:00 nn: Opening of School Campus*</p>
4	<p>13 Mar 2021 (Sat) PM [14 Mar 2021 (Sun) PM: fallback date]</p> <p>Admission interview*:</p> <p>a. At most 400 applicants will be shortlisted for the interview according to the rank order provided by the EDB. The participation in extra-curricular activities and services of the applicants concerned will also be considered for marginal cases. Those failing to turn up will not be considered for admission.</p> <p>b. The applicants shortlisted for the interview and the relevant arrangements will be announced in the website of the School on 8 March 2021 (Mon). No written notification will be sent to the applicants.</p> <p>c. Assessment areas: language abilities, logical thinking, communication skills and attitude</p> <p>d. Language medium: English and Cantonese</p> <p>e. Admission criteria for S1 DP:</p> <ol style="list-style-type: none"> i. rank order provided by the EDB (40%); ii. participation in extra-curricular activities & services (10%); iii. prizes won through participation in extra-curricular activities (20%); iv. interview performance: (30%); and v. at least B conduct grade in the most recently issued school report. <p>f. At most 5 DP will be reserved for applicants with impressive performance in music or sports.</p>
5	<p>31 Mar 2021 (Wed)</p> <p>Release of Results of DP:</p> <p>a. Successful S1 DP applicants will be informed by phone and mail. Therefore applicants have to ensure the contact information provided is accurate. Also, the order of school preference cannot be changed after the notification of the successful application is received.</p> <p>b. The notification arrangements at this stage are not applicable to reserve and unsuccessful applicants.</p> <p>c. Parents should not approach the school to inquire about the selection results.</p>
6	<p>6 Jul 2021 (Tue)</p> <p>Release of SSPA Results:</p> <p>a. The allocation results (including results at the DP and Central Allocation stages) will be announced by the EDB.</p> <p>b. Unsuccessful applicants for our school having attended the interview will be placed on the waiting list automatically.</p>

* In view of the unstable epidemic situation, any change in the activity arrangements will be announced on the website of our school.

張祝珊英文中學
中一自行分配學位招生章程

修訂
27 Nov 2020

本校現正進行2021-22年度中一自行分配學位招生，名額共50個。除中國語文、中國文學、中國歷史及普通話外，本校所有科目皆以英語授課，並致力為學生提供優質教育。

申請程序及注意事項

1 二零二一年一月四至十八日

索取申請表：親臨本校或由本校網頁www.ccsc.edu.hk下載。

遞交申請表：

a. 填妥申請表後請親自交回校務處[辦公時間：星期一至五(上午九時至下午五時半)及星期六(上午九時至下午四時)]或透過郵寄方式遞交[#]以下文件副本(須按下列次序排列及用釘書機釘妥)：

- i. 有關學生之香港身份證副本 (若親身遞交申請表只需提供該學生之香港身份證正本以供核對之用)；
- ii. 已填妥之教育局「中一自行分配學位申請表」；
- iii. 填妥之本校「中一自行分配學位申請表」；
- iv. 已填妥地址及貼上足夠郵資的回郵信封 (若透過郵寄方式遞交需附上兩個已填妥地址及貼上足夠郵資的回郵信封)；
- v. 小四及小五全學年、小六上學期成績表副本(後者最遲可於二零二一年二月二十七日或之前補交)；及
- vi. 於申請表內列舉之成就證明副本(副本上之日期須為二零一八年九月一日至二零二零年十二月三十一日；如該項目已登錄在成績表內，則無須附上有關副本)。

[#] 只有家長/學生在親自交回或授權代表交回申請文件遇到實際困難時，才應透過郵寄方式遞交。本校建議有關家長/學生以掛號形式寄交申請，以減低郵遞的風險。本校在收到郵遞申請後，會把教育局「中一自行分配學位申請表」的「家長存根」或教育局「中一自行分配學位申請表」寄回家長作保存或跟進。

- b. 無需呈交任何推薦信。
- c. 所有副本必須為A4紙張尺寸，宜將兩張A4縮印成一張及用雙面影印。
- d. 所有遲交文件將不獲處理 (郵戳日期應為二零二一年一月十八日或以前)。
- e. 按教育局通告，每名學生只可申請不多於兩所參加中學學位分配辦法之中學。
- f. 教育局「中一自行分配學位申請表」上必須載有本校的學校編號、名稱及蓋章，申請方為有效。家長應妥善保存其「家長存根」，以作為日後之憑證。申請表一經遞交，不可撤回或取消。

2	<p>二零二零年十二月五日（星期六）</p> <p>下午二時至三時三十分： 網上中一入學簡介會</p>
3	<p>二零二一年二月二十一日（星期日）</p> <p>上午十時至正午十二時： 校園開放*</p>
4	<p>二零二一年三月十三日（星期六） 下午 [後備日（若面試未能如期舉行）：三月十四日（星期日） 下午]</p> <p>入學面試*：</p> <p>a. 本校將按申請人的教育局成績次第邀請最多400人參與面試。對於次要個案，本校亦考慮有關申請人的課外活動和服務的表現。缺席者的入學申請將不獲考慮。</p> <p>b. 面試的名單及安排將於二零二一年三月八日（星期一）在本校網頁公佈。申請學生將不獲書面通知。</p> <p>c. 考核範疇：語文能力、邏輯思維、溝通技巧及態度</p> <p>d. 面試語言：英語及粵語</p> <p>e. 申請學生的取錄準則：</p> <ol style="list-style-type: none"> i. 教育局成績次第（40%） ii. 參與的課外活動及服務（10%） iii. 參與課外活動所取得的獎項（20%） iv. 面試表現（30%） v. 於最近的成績表中操行獲取乙級或以上 <p>f. 最多五個自行分配學位的名額將預留給在音樂或體育方面有傑出成就之申請人。</p>
5	<p>二零二一年三月三十一日（星期三）</p> <p>自行分配學位申請結果：</p> <p>a. 成功的自行分配學位申請人將收到電話和郵件通知。因此，申請人必須確保提供的聯絡資料準確無誤。另外，在收到成功申請的通知後，學校選擇的次序不能更改。</p> <p>b. 此階段的通知安排不適用於備取及落選的申請人。</p> <p>c. 家長不得向學校查詢申請結果。</p>
6	<p>二零二一年七月六日（星期二）</p> <p>公佈派位結果：</p> <p>a. 中一自行分配學位的申請結果將與統一派位結果由教育局一併公佈。</p> <p>b. 凡未能獲得取錄而又曾出席面試之申請人，將會自動被列入本校之候補名單內。</p>

* 鑑於疫情不穩，活動安排的變化將在本校網站公佈。