

**CHEUNG CHUK SHAN COLLEGE ALUMNI FOUNDATION FUND
MANAGEMENT COMMITTEE**

Minutes of the 10th Meeting

Held on Saturday, 30 September 2017

At Geography Room, Cheung Chuk Shan College

Members Present

Mr. TSOI Sze Yeung Simon (Chairperson)
Mr. AU Chun Keung (School Principal)
Mr. CHOW Chun Kit (School Assistant Principal)
Mr. CO Yau Tik Dixon
Ms. LAM Shuk Kum Rosanna (School Assistant Principal)
Mr. LI Yi Lut Lawrence (Secretary)

In Attendance

Mr. NG Ho Bun (Panel Head of Liberal Studies)
Ms. NG Yuen Han Anita
Ms. TUNG Ling Chi (OSA Chairperson)
Mr. WONG Man Kei (PTA Chairman)
Mr. WONG Siu Man (Moral & Civic Education Coordinator)
Ms. YEUNG Pan Ki Peggy (Parent Manager)
Mr. YUEN Tze Lam (IMC Manager)
Mr. YUNG Long (SA Chairman)

Members/Permanent Honorary Advisors Absent with Apology

Mr. CHAN Chuen Wing (Committee Member)
Mr. CHAN Hau Wing Wilson (Committee Member)
Mr. CHEUNG Kui Tong Raymond (Permanent Honorary Advisor)
Mr. FUNG Ka Shing (Committee Member)
Mr. KWOK Chun Chai Johnny (Committee Member)
Mr. TSOI Sheung Kai (Permanent Honorary Advisor)
Ms. YAN Ming Yuk (Committee Member)

Documents Laid on Table (Reproduced as Appendices)

Agenda of the 10th Meeting (Appendix 1)

Minutes of the 9th Meeting (Appendix 2)

Principal's Activities Report, 2016-17 (Appendix 3)

Financial Report, 2016-17 (Appendix 4)

Proposed Expenditure for 2017-18 (Appendix 5)

Proposed New By-laws of the Fund (Appendix 6)

1. Welcoming Speech and Introduction by the Chairperson

Mr. TSOI Sze Yeung Simon (“**Mr. Simon TSOI**”), the Chairman, welcomed and expressed his gratitude to all attendees of the 10th meeting (this “**Meeting**”) of Cheung Chuk Shan College Alumni Foundation Fund (the “**Fund**”) Management Committee (the “**Committee**”).

2. Roll Call of Attendance

Roll call was taken at 14:50.

3. To Receive and Adopt the Agenda of this Meeting

Mr. LI Yi Lut Lawrence (“**Mr. Lawrence LI**”) proposed to rearrange the agenda of this Meeting (copy enclosed herewith as Appendix 1) and discuss the proposed change of the membership of Committee immediately after the Committee had confirmed the minutes of the 9th meeting of 24 September 2016 and prior to the discussion of remaining matters as listed out in the agenda of this Meeting. His proposal was seconded by Mr. CO Yau Tik Dixon (“**Mr. Dixon CO**”). There being no objection, the said proposal of Mr. Lawrence LI was confirmed.

4. To Confirm the Minutes of the 9th Meeting of 24 September 2016

Mr. Dixon CO proposed to confirm the minutes of the 9th meeting of the Committee, a copy of which is enclosed herewith as Appendix 2. Seconded by Mr. AU Chun Keung (“**Mr. C.K. AU**”) and there being no objection, minutes of the said 9th meeting were confirmed.

5. To discuss and consider changes of the membership of management committee

Mr. Simon TSOI informed the Committee that the term of office of Mr. YUEN Tze Lam (“**Mr. T.L. YUEN**”) as the Honorary Advisor of the Fund had expired and proposed to renew his term of office. All Committee members seconded the

said motion.

Mr. Simon TSOI further informed the Committee that he had received the request from Mr. HUI Tin Fook David (“**Mr. David HUI**”) to rejoin the Committee.

Ms. YEUNG Pan Ki Peggy (“**Ms. Peggy YEUNG**”) proposed to decide by vote whether the said request of Mr. David HUI shall be approved. There being no objection, the Committee held a secret ballot in relation thereto.

Mr. Dixon CO informed the Committee that he would abstain from voting to avoid conflict of interest.

Result of the said secret ballot was: 7 votes for; 2 votes against; and one vote abstain. Mr. David HUI’s request to rejoin the Committee was thereupon approved.

Mr. Simon TSOI further proposed to invite Ms. NG Yuen Han Anita (“**Ms. Anita NG**”) to join the Committee as a Committee Member. He proposed to decide by vote whether the proposal shall be approved. There being no objection, the Committee held a secret ballot in relation thereto.

Result of the said secret ballot was: 9 votes for; 0 votes against; and one vote abstain. Mr. Simon TSOI’s proposal to invite Ms. Anita NG to join the Committee was thereupon approved.

6. To Discuss the Matters Arising from the 9th Meeting

6.1. Music Fiesta

Mr. Simon TSOI advised that Mr. CHAN Hau Wing Wilson (“**Mr. Wilson CHAN**”) proposed to invite Ms. Brenda NG, our alumnus, to assist in organizing the upcoming music fiesta, being one of the celebrating activities for the Golden Jubilee of Cheung Chuk Shan College (the “**School**”).

6.2. Website of the Fund

Mr. C.K. AU reported that the server in support of the website of the Fund

broke down and the follow up repairing and maintenance work was in progress. He further confirmed that the School had arranged to set up a temporary website for the Fund being “aff.ccsc.edu.hk”.

7. To Receive and Adopt the Principal’s Activities Report, 2016-17, of the Principal, Mr. C.K. AU

On behalf of the School, Mr. C.K. AU presented to the Committee the Principal’s Activities Report, 2016-17, a copy of which is enclosed herewith as Appendix 3.

Mr. C.K. AU confirmed that the History Role Play competition would come to an end in the school year of 2017-18 due to the little interest and unsatisfactory attitude of students.

Ms. Peggy YEUNG proposed to carry out regular fund raising for the Fund in light of the huge expected expenditure in the coming few years. Mr. C.K. AU stated the School would also try to look for donations for the Fund.

Mr. Dixon CO proposed to adopt the Principal’s Activities Report, 2016-17. Seconded by Mr. Lawrence LI and there being no objection, the Principal’s Activities Report, 2016-17 was adopted.

8. To Receive and Adopt the Financial Report, 2016-17

On behalf of the School, Mr. C.K. AU presented to the Committee the Financial Report, 2016-17, a copy of which is enclosed herewith as Appendix 4. He further confirmed to the Committee that the School had forwarded a list of activities which Dr. WONG Ming Fung (“Dr. WONG”), our alumnus, had agreed to give financial support.

Mr. Dixon CO proposed to adopt the Financial Report, 2016-17. Seconded by Mr. Lawrence LI and there being no objection, the Financial Report, 2016-17 was adopted.

9. To Discuss the Activities to be Organized in the School Year of 2017-18

Mr. C.K. AU introduced the Proposed Expenditure for 2017-18 (copy enclosed herewith as Appendix 5) and delivered his note of thanks to Dr. WONG for his support to the School.

Mr. Simon TSOI drew the attention of the Committee that the then balance of the Fund could only support the operation of the same scale for merely three years and asked the School for an explanation of increase in expenditure on moral education talk.

Mr. WONG Siu Man, Moral & Civic Education Coordinator of the School, explained to the Committee the reason for rising expenditure for holding moral education talk in recent years, which was mainly due to the invitation of quality speakers.

Mr. Dixon CO proposed to adopt the Proposed Expenditure for 2017-18. Seconded by Mr. Lawrence LI and there being no objection, the Proposed Expenditure for 2017-18 was adopted.

10. To discuss the allocation, management and administration of the Fund and the by-laws proposed by the By-Laws Drafting Committee of the Fund

Mr. Simon TSOI informed the Committee that Mr. David HUI wished to join the By-Law Drafting Committee of the Fund, which then comprised Mr. Simon TSOI, Mr. Dixon CO and Mr. KOO Fong Ngai Benny.

Mr. Dixon CO drew the attention of the Committee that the proposed new By-laws (copy enclosed herewith as Appendix 6) was merely a draft and further discussion was required.

Mr. Simon TSOI proposed to set out a cut off time for comments, which shall fall within the financial year of 2017-18, subject to the work progress of the said By-Law Drafting Committee. All of the Committee's members in attendance were agreeable to Mr. Simon TSOI's proposal.

Mr. C.K. AU supplemented that the School shall report to the IMC of the school in

relation to the work progress of By-Law Drafting Committee of the Fund, if any, by June 2018.

11. Any Other Business

There was no other business.

12. To fix the date, time and venue of the next meeting

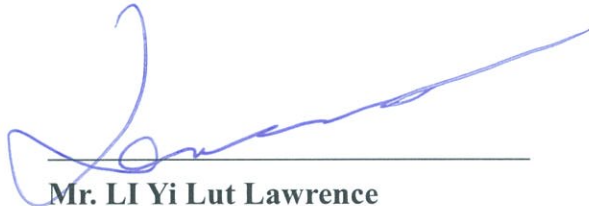
The Committee proposed to convene the next meeting of the Fund on 29 September 2018.

13. Adjournment of the Meeting

The meeting was adjourned at 17:10.

-END-

Respectfully Submitted by



Mr. LI Yi Lut Lawrence

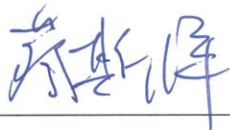
Secretary

Approved by

for and on behalf of

Cheung Chuk Shan College

Alumni Foundation Fund Management Committee



Mr. TSOI Sze Yeung Simon

Chairperson