

## Policy on Admission

### A. S1 Admission

Primary 6 pupils are admitted to our School every year only by applying for discretionary places or through the mechanism of central allocation of the Education Bureau. A briefing on the application for discretionary places will be held in late November or early December every year. The guidelines on the application for discretionary places and the application form can be downloaded from the web site of our School starting from mid-November.

### B. S2 & S3 Admission

Applications for transfers during the middle of a school year will not be accepted. To apply for a transfer in the following school year, **an applicant must excel in the academic field, including core subjects, i.e. English Language, Chinese Language and Mathematics, and extra-curricular activities, while the overall conduct grade for the latest school year (for S2 admission) or latest 2 school years (for S3 admission) must be at least A-**. An applicant should submit an application letter, together with the documents needed, to our School by mail or in person. Eligible candidates will be invited to sit for an entrance examination and an interview will be arranged for applicants shortlisted afterwards. Those applicants who are not informed of the registration arrangement by 27 July 2020 can consider their applications to be unsuccessful.

*Download guidelines on applications for S2 & S3 admission.*

### C. S4 – S6 Admission

No applications for transfers for these forms will be considered.

**Cheung Chuk Shan College**  
**Guidelines on Application for S2 & S3 Admission (2020 – 21)**

張祝珊英文中學

二零二零至二一年度中二及中三入學申請指引

A. Application Period 報名日期

Applications can be made from 16 June to 30 June 2020 (both dates inclusive). No late applications will be accepted.

由二零二零年六月十六日至六月三十日(包括首尾兩天)。逾期申請恕不接受。

B. Number of Places 學額

Subject to availability of unfilled places and the policy of our School

取決於空缺學位的數目及本校政策。

C. Application Criteria 申請要求

1. Possessing the right of abode in Hong Kong

擁有香港居留權

2. Excelling in the academic field, including English Language, Chinese Language & Mathematics, and in extra-curricular activities

在學術(包括英文、中文和數學)及課外活動方面有出色的表現

3. Capturing at least A- in the overall conduct grade for the latest school year (for S2 admission) or latest 2 school years (for S3 admission)

中二入學申請人的操行在最近一個學年為甲-或以上; 而中三入學申請人操行則在最近兩學年俱為甲-或以上。

D. Procedure 報名手續

1. An application letter providing personal information needed and affixed with a recent photo of the applicant, together with the photocopies of the following documents in A4 size, should be mailed to our School or submitted by hand:

申請信需附上個人資料, 連同近照一張及下列文件副本(A4 尺寸)寄回至或親自交回本校\*:

(a) the Hong Kong identity card;

香港身份證;

(b) all assessment reports of the latest school year (for S2 admission) or latest 2 school years (for S3 admission) [*the annual school report of the current school year can be handed in when the applicant attends the admission interview*];

最近一個學年的成績表(中二入學)或最近兩學年的成績表(中三入學) [**本學年期終考試的成績表可於入學面試時提交**];

(c) photos / letters / certificates showing the achievements in learning, extra-curricular activities and services (*not necessary if the achievements have*

*already been recorded in the school reports*); and

顯示參與學習、課外活動及服務的成就的照片/信件/獎狀（如成績表已有紀錄，則不用另附證明。）

(d) other supporting information (*if any*), e.g. recommendation letters.

補充資料(如有)，例如：推薦信。

\* Office hours: Mondays to Fridays (9:00 am – 5:00 pm)

Saturdays (9:00 am - 4:00 pm)

辦公時間：星期一至五（上午九時至下午五時）

星期六（上午九時至下午四時）

Applications not accompanied by documents needed will not be processed.

資料不足的申請將不獲受理。

The personal data provided will only be used for processing applications for admission and the materials handed in will not be returned.

申請人所提供的個人資料只會用作申請入學用途，所有資料概不發還。

2. Applicants will be screened with reference to their academic and non-academic performance for an entrance examination on core subjects to be held on the morning of 11 July 2020 (Sat)#. Outstanding candidates will then be invited via phone to attend an admission interview, which will be conducted in both Cantonese and English, on or before 21 July 2020 (Tue). The number of candidates to be invited to attend the entrance examination and the admission interview will depend on the number of places available and the policy of our School. Applicants not attending the examination or the interview will not be considered.

本校將根據學術及非學術考慮挑選申請人參加於二零二零年七月十一日(星期六)早上舉行的核心科目入學試。本校將致電入學試表現出色的申請人於二零二零年七月二十一日(星期二)或以前到校面試，而面試將以廣東話及英語進行。出席入學試或面試的人數會取決於空缺學位的數目及本校政策。缺席入學考試或面試者將不予考慮。

# The entrance examination will be postponed to the morning of 13 July 2020 (Mon) if typhoon signal no. 8 or red/black rainstorm warning is still effective 2 hours before the beginning of the examination, or if the Hong Kong Observatory announces that typhoon signal no. 8 will be hoisted on the morning of 11 July 2020.

若當天早上入學試開始前兩小時八號熱帶氣旋警告或紅色/黑色暴雨警告仍然生效，或香港天文台宣布將於早上發出八號熱帶氣旋警告，有關考試將延期至二零二零年七月十三日（星期一）早上舉行。

3. Entrance examination fee: \$50 (to be paid when attending the entrance examination)

入學考試費: \$50 (於出席入學考試時以現金繳交)

4. Successful candidates will be notified by phone on or before 24 July 2020 (Fri) of the registration arrangement. Applicants who are not contacted for the entrance examination or the interview may consider their applications to be unsuccessful, and they will not be informed individually.

本校將於二零二零年七月二十四日(星期五)或以前致電通知成功申請者註冊的安排。未獲取錄的申請人將不會收到入學試或面試的通知，而本校亦不會個別通知有關申請人。